



- ▶ **Complete all Organic System Plan (OSP) section(s) listed for each activity that matches your current organic activities or plans.** Do not complete sections that are not applicable to your operation.
- ▶ If your activities change in the future, you may need to either complete additional OSP forms or retire OSP forms.

If you do this (more than one may apply):**Fill out these forms:**

1) Apply for CCOF organic certification.	<ul style="list-style-type: none">• CCOF Certification Contract• H5.0 Record Keeping for Handlers• Organic Fraud Prevention Plan (as needed)
2) I am a private label brand owner; I contract other independently certified facilities to produce or label organic product.	<ul style="list-style-type: none">• Product Application• H2.0 Organic Products• H2.6 Broker Suppliers (if purchasing or storing ingredients that are sent to co-packer)• Organic product Labels
3) Act as a broker, trader, wholesaler, distributor, or importer of organic products; I do not process, repack, or relabel.	<ul style="list-style-type: none">• H2.5 Brokered Products• H2.6 Broker Suppliers
4) Process, physically handle, or label organic products (for my own brand or for private label brands) at a facility I own or lease.	<ul style="list-style-type: none">• Handler Materials Application (OSP Materials List)• Product Application (not applicable for wineries)• H2.0 Organic Products (not applicable for wineries or livestock feed processors)• Organic product Labels
5) Take physical possession of organic products or ingredients at a facility I own or lease.	<ul style="list-style-type: none">• H2.3 Organic Facility – for each location• H4.0 Organic Practices – for each location
6) Use nonorganic processing aids, packaging aids, sanitizers, or other additives in or on organic products.	<ul style="list-style-type: none">• Handler Materials Application (OSP Materials List)• Nonorganic Processing Material Affidavit – for each nonorganic material not previously approved by CCOF, except flavors• Natural Flavor Affidavit – for each nonorganic flavor
7) Source ingredients for organic products.	<ul style="list-style-type: none">• H2.0A Ingredient Suppliers (not applicable for brokers, traders, wholesalers, distributors, importers, livestock handlers, or private label owners who contract other facilities to produce products)
8) Process multi-ingredient organic products.	<ul style="list-style-type: none">• H2.0B Product Formulation – for each product
9) Package products under a brand or private label owned by someone else.	<ul style="list-style-type: none">• Co-Packer Application – for each brand owner
10) Source organic products from an uncertified broker, trader, wholesaler, or distributor.	<ul style="list-style-type: none">• Exempt Handler Affidavit – for each uncertified supplier (CCOF will determine if certification is required)
11) Use an uncertified storage facility to store organic product in sealed, tamper-evident packaging.	<ul style="list-style-type: none">• Exempt Handler Affidavit – for each uncertified facility
12) Provide processing, handling, toll processing, or fee-for-services for organic products that I do not own or take title to.	<ul style="list-style-type: none">• H2.4 Organic Services (only applicable for products and services not described on H2.0 Organic Products or H2.5 Brokered Products)
13) Wine – Process or handle wine made from grapes.	<ul style="list-style-type: none">• V2.0 Organic Winery• V2.1 Wine & Label Approval (submit this form & labels once wines are ready to be labeled; wines produced before certification is granted are not eligible to be labeled with organic claims)• GMA Wine Approval Application (if exporting wine from US to EU, UK, or Switzerland)
14) Livestock feed – Produce or mill livestock feed or premixes.	<ul style="list-style-type: none">• H2.2 Livestock Feed



**If you do this** (more than one may apply):**Fill out these forms:**

15) Live animals – I take physical possession or title to live animals for less than one week or I facilitate the sale or trade of live animals.	<ul style="list-style-type: none">• H2.8 Temporary Livestock Management – complete additional forms as directed on H2.8 <i>Operations who take physical possession of animals for more than one week complete full Livestock OSP, not this form.</i>
16) Located in the US and export, design export labels, or sell to a buyer who requires international verification.	<ul style="list-style-type: none">• Global Market Access Program Application (US exports to Canada, EU, UK, Japan, Korea, Switzerland, Taiwan)• Mexico Compliance Program Application (US exports to Mexico)
17) Located in Mexico.	<ul style="list-style-type: none">• Mexico Compliance Program Application
18) Located in Mexico and export, design export labels, or sell to a buyer who requires international verification.	<ul style="list-style-type: none">• Global Market Access Program Application (Mexico exports to Canada)• NOP Import Certificate Request Form (Mexico exports to the US – once certified, exporter completes prior to each shipment)
19) Provide services to a CCOF certified operation and I want that operation to participate in management of my certification.	<ul style="list-style-type: none">• Contracted Partner Program Application (Optional)
20) Grow or harvest organic products or ingredients.	<ul style="list-style-type: none">• Guide to Grower OSP Forms Complete applicable forms as directed
21) Raise organic livestock or take physical possession of animals for more than one week.	<ul style="list-style-type: none">• Guide to Livestock OSP Forms Complete applicable forms as directed
22) Apply for certification of retail/grocery store or restaurant (not required).	<ul style="list-style-type: none">• Guide to Retail Establishment OSP Forms Complete applicable forms as directed

